

1st Annual Appomattox Oyster & Seafood Festival

Food Vendor Application Form

Where:
Clover Hill Village
 5747 River Ridge Road
 Appomattox, VA 24522

When:
Saturday, September 23, 2017
 12pm – 6pm

Completed form with fees can be mailed to:
 Appomattox County Historical Society
 448 Adams Mill Lane
 Appomattox, VA 24522-1112

Contact: Tom Adams AppomattoxReenactment@yahoo.com
 434-352-1544

STARTING IN 2018 - First Saturday in April every year!

Vendor Contact Information

Name	
Business Name	
Address, City, State, Zip	
Phone	
Email	
Online Sites(s)	

Vendor Space

Size= 15'x12'	\$25 for additional 15'x12' space if needed
Need Electricity?	\$25 fee added on to application fee. Vendor provides own electrical cords. (Generators encouraged)
Vendor Tastings?	Up to 4 Tastings included. Additional Tasting fees are \$5 per person. Mark number below.
Type of Vendor	Fee Schedule - No Refunds, Fees Double after 9/6/17, NO APPS Accepted After 9/20/17
*Food Vendor	\$100
*General List of Food Items Selling – Please submit a menu, including prices to be charged with this application	

Total Fees from above

Vendor Fee from above	Additional Space +\$25	Add Electric +\$25	Up to 4 Tastings +\$0 per person	Add Tasting fees +\$5 per person		Total Enclosed	Check #
			#		=	\$	
Credit Card #						3 or 4 Verification #	

* Returned checks are subject to a \$50 fee and/or prosecution.
 * Credit Cards accepted with 5% added fee.

PLEASE READ: Vendors are “limited” as space allows, with up to **four (4) workers per booth** included with the application. The completed application (both pages) with appropriate fees attached, will reserve a spot on a “first come, first served basis” as they are received. All food vendors must submit a “general list” above of menu items in order to keep as best we can, from any duplications. All vendors must submit a list of names of workers in their booth prior to the event. ACHS reserves the right to refuse vendors or products as it sees fit. The event is “Rain or Shine”. There are no refunds due to a vendor being a “no-show” or cancelling their appearance at the event. Any changes to a vendor spot must be approved by ACHS and an updated application filed. No tables, chairs, tents, or setup help will be provided by the ACHS. **Ice will be available for purchase.**

1st Annual Appomattox Oyster & Seafood Festival

Hosted by the Appomattox County Historical Society

Saturday, September 23, 2017, 12pm – 6pm

General Guidelines and Rules of Participation

The Appomattox County Historical Society welcomes you as a participant in its “*Annual Appomattox Oyster & Seafood Festival*”. We hope that your time with us is enjoyable and profitable for your business. We welcome comments from you that we can use to make this a better festival in each of the coming years. Please feel free to tell us what you think and suggest ideas for improvement.

A few general rules

Items that we cannot allow to be displayed or sold during the festival:

- Yard sale or flea market type items
- Snap pops or any other items containing explosive material
- Air guns, BB guns, pellet guns or working firearms of any kind
- Items that display profanity as deemed offensive by the ACHS Staff
- Alcohol and Drugs other than wine and beer that is allowed pursuant to an ABC license
- Any other item deemed dangerous or offensive by any member of the ACHS Staff

Vendor spaces:

All items that you have for sale or distribution or display must be contained within your vendor space. You may not display or hang any items on or in any of the buildings, fencing, or other displays belonging to Clover Hill Village unless prior approval is obtained from ACHS Staff.

The Legal Stuff:

Permits/Licenses/Insurance Needed:

You are solely responsible for obtaining any permits/licenses/insurance (Health Dept., ABC, etc) needed for the festival. Failure to obtain the proper permits/licenses/insurance needed will prevent you from participating in or at the festival. Copies of all permits/licenses/insurance will be forwarded to the ACHS (448 Adams Mill Lane Appomattox, VA 24522-1112 [or AppomattoxReenactment@yahoo.com](mailto:AppomattoxReenactment@yahoo.com)) **at least two (2) weeks prior to the event**. Failure to do so will result in you not participating.

Tax collection:

You are solely responsible for any items that you sell and the collections and reporting of any applicable sales or other taxes. ACHS will not collect and report any taxes on your behalf.

Disclaimer:

The Appomattox County Historical Society and Clover Hill Village cannot, and will not, assume any responsibility for any lost, damaged, stolen or destroyed work, material or equipment attended or unattended, before, during or after the festival.

Compliance:

Failure to comply with any of the general guidelines and regulations will result in the ACHS Staff requesting you to either bring your space into compliance, or risk being asked to leave the festival. Any state or local law enforcement or other regulatory agency, will have absolute authority over the governance and operation of this festival and may, at their discretion, take any action to enforce laws for which they are responsible. No refunds will be issued.

Agreement and Waiver

Please read the following statements carefully. To participate in the **Appomattox Oyster & Seafood Festival**, you must sign and return this agreement, with the appropriate fees, prior to the **Wednesday, September 6, 2017 deadline**. **After that date, all application fees are double** and the **FINAL DEADLINE**, where no applications will be accepted afterwards, is **Wednesday, September 20, 2017**.

- 1) I have received, understand and comply with the Appomattox County Historical Society General Guidelines and Rules of Participation on the back of this sheet.
- 2) I do hereby waive the Appomattox County Historical Society, its Officers, its Agents, its Assigns, Board of Directors, Members, Committee Members, Volunteers, Sponsors, and Fellow Participants, from any liability due to personal injury, theft, loss or damage to any property that may occur during the Appomattox Oyster & Seafood Festival.
- 3) I agree to allow the Appomattox County Historical Society full use of images and other promotional materials (photographs, video, audio, etc.) taken during the Festival for purposes of promoting the Festival and ACHS this year and in future years.

Signature

Date