

# 8th Annual Clover Hill Village Wine Festival

## Craft Vendor Application Form

**Where:**  
**Clover Hill Village**  
 5747 River Ridge Road  
 Appomattox, VA 24522

**When:**  
**Saturday, August 19, 2017**  
 12pm – 6pm\*  
 (\*NOTE TIME CHANGE)

**Completed form with fees can be mailed to:**  
 Appomattox County Historical Society  
 448 Adams Mill Lane  
 Appomattox, VA 24522-1112

**Contact:** Tom Adams [AppomattoxReenactment@yahoo.com](mailto:AppomattoxReenactment@yahoo.com)  
 434-352-1544

**Third Saturday in August every year!**

### Vendor Contact Information

Name	
Business Name	
Address, City, State, Zip	
Phone	
Email	
Online Site(s)	
YES / NO (Circle Answer)	<b>PER YOUR "MAIN" COMPANY POLICY, IS ONLY ONE REPRESENTATIVE ALLOWED PER EVENT?</b> (For Example, Mary Kay, Pampered Chef, Scentsy, etc. Those with the same company but offer different products, such as LaLuRoe, can have multiple representatives)

### Vendor Space

Size= 12'x12'	\$25 for additional 12'x12' space if needed
Need Electricity?	\$25 fee added on to application fee. Vendor provides own electrical cords. (Generators encouraged)
Vendor Tastings?	\$5 per person added to application fee
<b>Type of Vendor</b>	<b>Fee Schedule - No Refunds, Fees Double after 8/2/17, NO APPS Accepted After 8/16/17</b>
*Craft Vendor	<b>\$25</b>
*Non-Profit/Info Only	<b>\$10</b> (No fundraising, selling of food or products or anything else that may interfere with ACHS or "Paid" vendors without prior approval)
*General List of Items Selling or Displaying –	

### Total Fees from above

Vendor Fee from above	Additional Space +\$25	Add Electric +\$25	Add Tasting fees +\$5 per person		Total Enclosed	Check #
				=	\$	
Credit Card #					3 or 4 Verification #	

\* Returned checks are subject to a \$50 fee and/or prosecution.  
 \* Credit Cards accepted with 5% added fee.

**PLEASE READ:** Vendors are "limited" as space allows, with up to **two (2) workers per booth** included with the application. The completed application (both pages) **with** appropriate fees attached, will reserve a spot on a "first come, first served basis" as they are received. All vendors **must** submit a "general list" above of items for sale or display in order to keep as best we can, from any duplications. All vendors must submit a list of names of workers in their booth prior to the event. ACHS reserves the right to refuse vendors or products as it sees fit. The event is "Rain or Shine". There are no refunds due to a vendor being a "no-show" or cancelling their appearance at the event. Any changes to a vendor spot must be approved by ACHS and an updated application filed. No tables, chairs, tents, or setup help will be provided by the ACHS.

**8<sup>th</sup> Annual Clover Hill Village Wine Festival**  
**Hosted by the Appomattox County Historical Society**  
**Saturday, August 19, 2017, 12pm – 6pm**

**General Guidelines and Rules of Participation**

The Appomattox County Historical Society welcomes you as a participant in its “*Annual Clover Hill Village Wine Festival*”. We hope that your time with us is enjoyable and profitable for your business. We welcome comments from you that we can use to make this a better festival in each of the coming years. Please feel free to tell us what you think and suggest ideas for improvement.

**A few general rules**

**Items that we cannot allow to be displayed or sold during the festival:**

- Yard sale or flea market type items
- Snap pops or any other items containing explosive material
- Air guns, BB guns, pellet guns or working firearms of any kind
- Items that display profanity as deemed offensive by the ACHS Staff
- Alcohol and Drugs other than wine and beer that is allowed pursuant to an ABC license
- Any other item deemed dangerous or offensive by any member of the ACHS Staff

**Vendor spaces:**

All items that you have for sale or distribution or display must be contained within your vendor space. You may not display or hang any items on or in any of the buildings, fencing, or other displays belonging to Clover Hill Village unless prior approval is obtained from ACHS Staff.

**The Legal Stuff:**

**Permits/Licenses/Insurance Needed:**

You are solely responsible for obtaining any permits/licenses/insurance (Health Dept., ABC, etc) needed for the festival. Failure to obtain the proper permits/licenses/insurance needed will prevent you from participating in or at the festival. Copies of all permits/licenses/insurance will be forwarded to the ACHS (448 Adams Mill Lane Appomattox, VA 24522-1112 [or AppomattoxReenactment@yahoo.com](mailto:AppomattoxReenactment@yahoo.com)) **at least two (2) weeks prior to the event**. Failure to do so will result in you not participating.

**Tax collection:**

You are solely responsible for any items that you sell and the collections and reporting of any applicable sales or other taxes. ACHS will not collect and report any taxes on your behalf.

**Disclaimer:**

The Appomattox County Historical Society and Clover Hill Village cannot, and will not, assume any responsibility for any lost, damaged, stolen or destroyed work, material or equipment attended or unattended, before, during or after the festival.

**Compliance:**

Failure to comply with any of the general guidelines and regulations will result in the ACHS Staff requesting you to either bring your space into compliance, or risk being asked to leave the festival. Any state or local law enforcement or other regulatory agency, will have absolute authority over the governance and operation of this festival and may, at their discretion, take any action to enforce laws for which they are responsible. No refunds will be issued.

**Agreement and Waiver**

Please read the following statements carefully. To participate in the **Clover Hill Village Wine Festival**, you must sign and return this agreement, with the appropriate fees, prior to the **Wednesday, August 2, 2017 deadline**. **After that date, all application fees are double** and the **FINAL DEADLINE**, where no applications will be accepted afterwards, is **Wednesday, August 16, 2017**.

- 1) I have received, understand and comply with the Appomattox County Historical Society General Guidelines and Rules of Participation on the back of this sheet.
- 2) I do hereby waive the Appomattox County Historical Society, its Officers, its Agents, its Assigns, Board of Directors, Members, Committee Members, Volunteers, Sponsors, and Fellow Participants, from any liability due to personal injury, theft, loss or damage to any property that may occur during the Clover Hill Village Wine Festival.
- 3) I agree to allow the Appomattox County Historical Society full use of images and other promotional materials (photographs, video, audio, etc.) taken during the Festival for purposes of promoting the Festival and ACHS this year and in future years.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date